

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	GARNISHEE DISCLOSURE ON NON-PERIODIC GARNISHMENT FOR CHILD SUPPORT	CASE NO.
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Court address

Court telephone no.

Plaintiff's (payee's) name and address

Defendant's (payer's) name and address

v

Office of Child Support
FIDM Central Enforcement Unit
PO Box 30355
Lansing, Michigan 48909-7855
(866) 438-8117

Garnishee's name and address

Federal tax ID no.

SEE INSTRUCTIONS ON OTHER SIDE

1. This disclosure is for a writ of garnishment issued on _____ and received by garnishee on _____.

☐ a. The garnishee mailed or delivered a copy of the writ of garnishment to the defendant on _____.☐ b. The garnishee was unable to mail or deliver a copy of the writ of garnishment to the defendant.

2. At the time of service of the writ, garnishee:

☐ a. is not indebted to defendant for any amount and does not possess or control defendant's property, money, etc.

Reason: _____

☐ b. is indebted to defendant for non-periodic payments as follows:

Description of property, money, negotiable instruments, etc. under garnishee's control	Type of account and account number if applicable
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The amount to be withheld is \$ _____ and does not exceed the amount stated in item 2. of the writ.

I declare that the statements above are true to the best of my information, knowledge, and belief.

Date

Garnishee/Agent/Attorney signature

I certify that:

on _____ I mailed or personally delivered a copy of this disclosure with the court.

on _____ I mailed or personally delivered a copy of this disclosure to the Office of Child Support

on _____ I mailed or personally delivered a copy of this disclosure to the plaintiff.

on _____ I mailed or personally delivered a copy of this disclosure to the defendant.

Date

Garnishee/Agent/Attorney signature

DO NOT Include Your Payment With This Disclosure. See item 3. of the instructions for details.

GARNISHEE INSTRUCTIONS

For purposes of this writ, nonperiodic payments are any account controlled by a financial institution. The rest of these instructions do not apply to garnishment of non-cash property, which needs to be sold before it can be applied toward the child support order.

1. **Responsibility to Disclose:** Within 14 days after being served with the writ of garnishment you must deliver or mail copies of this completed disclosure to the court, Office of Child Support, plaintiff, and defendant.
2. **Withholding Instructions:** Funds or other property available at the time of service of the writ must be withheld from the defendant from the time of this disclosure. Garnishments with a higher priority than this garnishment are orders of bankruptcy court and previously perfected liens.

Special Note: If you receive more than one non-periodic garnishment for child support for the same defendant on the same date and the amount of property you hold is insufficient to satisfy all of these garnishments, each non-periodic garnishment for child support shall be paid a proportionate share of the property based on the ratio the amount of the judgment in each case bears to the total of all these judgments for the defendant.

Determine the amount to be withheld. The amount withheld cannot exceed the amount of the unpaid child support specified in item 2. of the request (form FOC 97).

3. **Payment Instructions:** Funds available under this writ of garnishment may not be released to the State Disbursement Unit until 28 days after you were served with the writ. After 28 days, funds must be paid as ordered in this writ unless otherwise notified by the court. **No further order to pay will be issued except for garnishments of property other than money. Send payments to:**

**MISDU
PO Box 30350
Lansing, MI 48909-7850**

4. **Include the following information with each payment mailed to the State Disbursement Unit under this writ:**
 - Social security number of the defendant
 - Michigan case number
 - Garnishee's name
 - Amount withheld under the writ